

**St. Margaret's Girls' College, Hong Kong
2018-2019**

Plan on Use of the Basic Provision of Capacity Enhancement Grant

Task Area	Strategy	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method of Evaluation	People Responsible
Support for Students	To employ two Other Learning Experiences (OLE) assistants	Teachers can be relieved of the workload relating to the running of OLE	9/18 – 3/19	Salary of 2 OLE assistants for 12 months (including MPF)	80% of the teachers concerned find the activity assistants helpful in relieving their workload	Discussion with relevant teachers	Teachers-in-charge of the OLE

Balance of surplus brought forward:	\$0.00
Grant received:	\$51,208.00
Total estimated expenses:	\$51,208.00
Balance of surplus carried forward:	\$0.00