

# St. Margaret's Girls' College, Hong Kong

## Environmental Policy

### 1. School Policy

Our school is committed to creating and maintaining an environmental friendly atmosphere for all members of the school by enhancing environmental education and adopting resources saving strategies. We will comply with all relevant regulatory requirements.

In March 2017, our school signed up the Energy Saving Charter 2017 promoted by the Environment Bureau and thus all members will work together to help save energy and combat climate change.

### 2. Strategies of Enhancing Environmental Education

- Developing school curriculum
  - Adopting a cross-curricular and whole school approach in promoting environmental education
  - Incorporating relevant learning elements in school-based curriculum
- Organizing various life-wide learning activities on climate change and green lifestyle e.g. Green Friday, Green Christmas Party, Inter-class Board Display Competition, Inter-class Recycling Competitions.
- Affixing energy saving, water saving and paper saving labels to raise staff and students' awareness

### 3. Strategies of Resources Saving

- Economy in Use of Paper / Envelope
  - Using blank side of used paper for drafting
  - Printing on both sides of paper
  - Using recycled paper
  - Minimizing photocopies
  - Reusing envelopes
  - Communicating within and outside school by emails
  - Reducing the use of paper cups & dishes

- Using photocopiers and printers equipped with double-sided printing function
- Using electronic copies: cards, certificates and yearbooks
- Economy in Use of Electricity
  - Lighting Installation: replacing damaged / deteriorated light fittings by energy-efficient ones
  - Air-conditioning and Ventilation Installations: setting and maintaining an average indoor temperature between 24-26°C during the summer months; using ventilation or fans instead of A/C system as far as possible; cleaning the dust filters and fan coil units regularly; keeping all the windows and doors closed when air-conditioning is running; turning on air-conditioner no sooner than ones use a room and the last ones to turn it off upon leaving; Using high fan mode
  - Procurement of Energy Efficient Appliances: purchasing appliances with Grade 1 energy label
  - Attaching notices to remind students to turn off electric appliances (computers, printers, scanners, projectors, visualizers, lights, air-conditioners, fans, ventilation fans etc) when not in use
  - Keeping all windows, light bulbs and light fittings clean to maintain optimum lighting performance
  - Minimizing the amount of lighting in areas that are infrequently occupied
  - Installing automatic timers when charging batteries
  - Shutting down all computers automatically after 7:00pm
- Economy in Use of Water
  - Educating students not to play with water in the toilet or flushing the toilet unnecessarily
  - Irrigating plants in the morning or in the evening to avoid rapid evaporation under the mid day's scorching sun
  - Arranging for prompt repair to any dripping tap or leaking water main found
- Others
  - Accessing the latest resources / reference materials from EDB and related

organizations and updating every stakeholder

- Assigning teachers-in-charge and members of the Green Club to conduct routine checks to ensure unnecessary lighting / air-conditioners, photocopiers are switched off
- Placing recycle bins at the covered playground and the podium to encourage recycling
- Educating students to waste no food
- Reducing use of disposable and non-recyclable eating utensils